

My Number System* and Individual Number Notice

* Individual Number System

What is a “My Number”?

An Individual Number, “My Number”, is an important 12-digit number for the appropriate and efficient management of personal information used for tax, social security, and in relation to disaster prevention measures, that is allocated to each and every individual (including foreign nationals) with a certificate of residence within Japan to be used throughout one’s whole life.

Individual Number Notice (個人番号通知書)

An Individual Number Notice is a notice delivered to each resident to inform them of their Individual Number (My Number).

On the notice, the holder’s full name, date of birth, and Individual Number (My number) are listed.

- * An Individual Number Notice serves only to inform an individual of their Individual Number and cannot be used as proof of their Individual Number or as identification. Please do not accept them for general identity confirmation procedures.

Delivery of Individual Number Notices

Individual Number Notices will be delivered via simplified registered mail 2–3 weeks following registration of certificate of residence.

Provision of Individual Number

Businesses such as companies are required to record Individual Number on various applications and reports prescribed by law and provide them to relevant institutions. As a business, JAIST is also required to ask international students engaged as TA, RA, etc. for information about Individual Number, including dependent family members.

Furthermore, since collecting and providing such information is prohibited other than for procedures prescribed by law, your Individual Number should not be provided to others indiscriminately. Please pay enough attention to suspicious telephone calls, emails, letters and visits, etc. about the Individual Number System.

Reference: INDIVIDUAL NUMBER website <https://www.kojinbango-card.go.jp/en/>